



EASTERN SIERRA CONTINUUM OF CARE (CoC) MEETING March 20, 2023, 1:00-2:30 PM

Inyo County Health and Human Services

Zoom: **Join on your computer** [Click here to join the meeting](#)

<https://us06web.zoom.us/j/86269871470> Meeting ID: 862 6987 1470 Dial by your location +1 669 444 9171

AGENDA

Public Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Inyo County HHS (760) 873-3305. Notification 24 hours prior to the meeting will enable Agency staff to make reasonable arrangements to ensure accessibility to this meeting.

1.0 Call Meeting to Order and Introductions

2.0 Public Comment: This time is set aside to receive public comment on matters not calendared on the agenda.

3.0 Approval of Minutes (Action Item): Review and consider approval of draft minutes from October 17, 2022 and November 21, 2022

4.0 Governance Charter Workgroup (Informational Item): Update on annual Governance Charter revisions

5.0 ESCoC Board Retreat (Discussion Item): Receive information on a proposed Board retreat for strategic planning activities and provide direction to staff for scheduling event.

6.0 HIC/PIT Count Debrief (Discussion Item): Update regarding HIC/PIT activities and reporting

7.0 HHAP 1, 2 (Action Item): Receive update on HHAP Round 1 and Round 2 funds and

1. consider ratification of letter indicating financial support of Access Apartments in the amount of \$15,000
2. Provide direction to staff to obligate additional funds under HHAP 2

8.0 HHAP 3 (Informational Item): Receive update on HHAP Round 3 funding

9.0 HHAP 4 (Action Item): Receive update on HHAP Round 4 application and consider establishing committee to develop recommended budget.

10.0 Collaborative Applicant Planning Grants (Informational Item): Receive an update regarding 2019, 2020, 2021, 2022 planning grants

11.0 HHIP Implementation (Informational Item): Receive update on HHIP implementation with Managed Medi-Cal Plans

12.0 Updated ESCoC Logo (Action Item): Consider approval of new ESCoC logo design on official ESCoC documents



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13.0 HMIS/CES Update (Informational Item): Receive an update on HMIS and CES agreements and access for partner agencies

14.0 Roundtable

15.0 Future Agenda Items

1. Accounting of Collaborative Applicant planning grants By IMACA (2019, 2020) and Inyo County (2020 and future funding cycles)
2. Update on EScCoC Board Vacancies – pending updated Governance Charter

16.0 Next meeting

17.0 Adjournment



EASTERN SIERRA CONTINUUM OF CARE (CoC) MEETING

October 17, 2022, 3:00-4:30 PM

Inyo County Health and Human Services

Teams: **Join on your computer, mobile app or room device** [Click here to join the meeting](#)

Meeting ID: 296 125 114 54

Passcode: oigNSK

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AGENDA

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1.0 **Call Meeting to Order and Introductions – Meeting called to order at 3:04 pm**

CoC Board Member Attendees:

Jennifer Krietz Marilyn Mann Nichole Williamson
Patricia Robertson Absent: Kathy Peterson and Anna Scott

Other Attendees:

Vanessa Ruggio Amy Wyatt Morningstar Willis-Wagoner
Melissa Best-Baker Kelli Braithwaite Kelly Barceloux
Gloriana Bailey Kara Fraki Cathreen Richards
Gina McKinzey Louise Rothschild Scott Thurmond
Isaiah Rich-Wimmer

2.0 **Public Comment:** This time is set aside to receive public comment on matters not calendared on the agenda. **None**

3.0 **Approval of Minutes (Action Item):** Review and consider approval of draft minutes from September 19, 2022 **Motion made by Patricia Robertson to approve and seconded by Marilyn Mann with all four members present voting affirmatively. APPROVED**

4.0 **ESCoC Board Resignation and Vacancies (Discussion Item):** Receive update on current Board membership and discuss strategies for filling vacancies – **Discussion regarding the current vacancies following Michael Godbe's resignation. Marilyn Mann provided a summary of current governance structure membership requirements. Ms. Mann will forward a membership application to the mailing list. Question regarding updating the website. Kelly Barceloux will find out how to transfer to Inyo County and Inyo will update and ensure application is accessible.**

5.0 **Establish Governance Charter Workgroup (Action Item):** Introduction to process of reviewing and updating ESCoC governance charter and establish a workgroup to work with HUD Technical Assistance Provider, Abt Associates, to draft charter update **Louise Rothschild provided overview of the role of ABT Associates as the agency HUD has charged with providing the CoC with technical assistance. They will provide TA both virtually and in person with a projected start date in November 2022 with the goal of helping the CoC bring its governance charter into compliance. Jennifer Kreitz, Patricia Robertson and Marilyn Mann (or Anna Scott) will be the workgroup – Workgroup established through consensus with no formal action taken.**



EASTERN SIERRA CONTINUUM OF CARE (CoC) MEETING October 17, 2022, 3:00-4:30 PM

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-
- 6.0 Establish PIT Count Planning Workgroup (Action Item):** Establish a workgroup to begin planning the 2023 PIT count in January 2023 – Marilyn Mann will send out a Doodle poll to identified workgroup members to meet in the first two weeks of November. Workgroup will consist of Jennifer Krietz, Morningstar Willis-Wagoner, and Melissa Best-Baker. Ms. Mann will follow up with Mono County Social Services and Behavioral Health to identify other workgroup participants. Workgroup established through consensus with no formal action taken.
- 7.0 HHAP 1, 2 (Informational Item):** Receive update on HHAP Round 1 and Round 2 funds – No further update – State has forwarded year end reports to IMACA for completion. They anticipate having updated contract documents forwarded to Inyo County in the next couple of weeks. At this time, the dollars spent and remaining dollar balances are the only information available.
- 8.0 HHAP 3 (Informational Item):** Receive update on HHAP Round 3 application -Isaiah Rich-Wimmer provided update – still in holding pattern – application submitted and accepted by the State. Waiting for standard agreements to be issued.
- 9.0 HHAP 4 (Discussion Item):** Discuss feasibility of applying for HHAP Round 4 funding. Application due November 29, 2022. [HHAP Round 4 FAQ](#)- Consensus to move forward with HHAP Round 4 application with a focus on supporting permanent housing projects such as the ongoing operating subsidy for Valley Apartments. Discussed setting a special meeting of the CoC on Monday, October 31, 2022 at 2 p.m. Mr. Rich-Wimmer reported that we should know what the allocation amounts are by that date.
- 10.0 HMIS/CES Update (Informational Item)** Kelli Braithwaite provided an update regarding HMIS and training being provided. Ms. Braithwaite has been working with Bell Data as well as Changewell to develop assessment and release of information tools which were included in the packet.
- 11.0 HMIS Assessment (Action Item):** Consider approval of draft HMIS Assessment for use by all agencies using the Coordinated Entry System/HMIS Ms. Braithwaite reviewed the assessment tool for CoC consideration. Marilyn made the motion to approve the tool for implementation with the understanding that it can be amended in future. The motion was seconded by Patricia Robertson. The motion was approved by an affirmative vote of Ms. Krietz, Ms. Robertson and Ms. Mann. Ms. Williamson had left the meeting and was not present for the vote. **APPROVED**
- 12.0 HMIS Release of Information (Action Item):** Consider approval of draft HMIS Release of Information form - Marilyn Mann noted that Mono County does not have a Health and Human Services Department and instead, need to be listed as Mono County Social Services and Mono County Behavioral Health. Ms. Mann made a motion to approve with the noted modifications. Patricia Roberston seconded the motion, and the motion was approved with the three members present voting in the affirmative. **APPROVED**
-



EASTERN SIERRA CONTINUUM OF CARE (CoC) MEETING October 17, 2022, 3:00-4:30 PM

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13.0 Roundtable - None

14.0 Future Agenda Items

1. Accounting of Collaborative Applicant planning grants By IMACA (2019, 2020) and Inyo County (2020 and future funding cycles)
2. HHAP I-IV

15.0 Next meeting: Consider moving to a quarterly meeting schedule Marilyn Mann recommended maintaining monthly meetings at this time and reviewing quarterly schedule after the HIC/PIT count. Next meeting: **Monday, November 21, 2022 at 2:00 p.m.**

16.0 Adjournment Meeting adjourned at 4:12 p.m.



EASTERN SIERRA CONTINUUM OF CARE (CoC) MEETING

November 21, 2022, 2:00-3:30 PM

Inyo County Health and Human Services

Teams: **Join on your computer, mobile app or room device** [Click here to join the meeting](#)

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1.0 Call Meeting to Order and Introductions

Board attendance: Marilyn Mann, Anna Scott, Jennifer Kreitz, and Patricia Robertson – Absent: Kathy Peterson and Nichole Williamson

Other Attendees: Gina McKinzey, Morningstar, Kelli, Melissa, Isaiah Rich-Wimmer, Amy Wyatt, Francie Avitia, Kimball Pier, Stefanie Jackson, Catie Grisham, Kelly Nugent

Due to technical difficulties, we had some broken distribution lists and access issues. An email went out rescheduling for 2:30 and sending out an updated invitation. The HHAP related items were moved to the beginning of the agenda for discussion and remaining items tabled.

2.0 Public Comment: This time is set aside to receive public comment on matters not calendared on the agenda. **None**

3.0 Approval of Minutes (Action Item): Review and consider approval of draft minutes from October 17, 2022 **Tabled to next meeting**

4.0 NACo Housing Task Force (Informational item): Jennifer Kreitz appointed **Tabled to next meeting**

5.0 ESCoC Board Vacancies (informational Item): Receive update on recruitment efforts **Tabled to next meeting**

6.0 Governance Charter Workgroup (Informational Item): Update **Tabled to next meeting**

7.0 HIC/PIT Count Planning Workgroup (Informational Item): Update **Tabled to next meeting**

8.0 HHAP 1, 2 (Action Item): Receive update on HHAP Round 1 and Round 2 funds and

1. consider approval of amended budget
2. consider approval of letter indicating financial support of Innsbruck Lodge Homekey project and authorize the Board Chair to sign

Anna Scott provided an update from IMACA regarding HHAP 1 and 2 funding which remains housed with their agency pending sale of the property purchased with HHAP 1 which goes on the market in next week. Once sold, funds will be reconciled for redistribution to Inyo County as the Collaborative Applicant.



EASTERN SIERRA CONTINUUM OF CARE (CoC) MEETING November 21, 2022, 2:00-3:30 PM

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Anna Scott provided an overview of the proposed amendment to the budget as outlined in the attachment provided – primarily redirecting monies to the Innsbruck Project Home Key construction cost overruns as this will support increased housing stock. Marilyn Mann made a motion to approve the proposed amendments to the HHAP 1 and 2 unspent monies, as well as approve the letter indicating financial support for the Innsbruck Lodge Homekey project and authorize the chairperson to sign. Jennifer Kreitz seconded the motion with Ms. Kreitz, Ms. Scott and Ms. Mann voting Aye and Ms. Robertson abstaining.

HHAP 3 (Action Item): Receive update on HHAP Round 3 application and

1. consider approval of amended budget –

Anna Scott provided an overview of the HHAP 3 and 4 funding and proposed amendment to the HHAP 3 budget: amendment includes moving \$100k of street outreach to Permanent Housing – Jennifer Kreitz made a motion to approve the moves to approve the proposed amendment to HHAP 3 budget and Anna Scott seconded the motion. Ms. Scott, Ms. Mann, Ms. Kreitz and Ms. Robertson voted Aye.

2. consider approval of HHAP 4 Guidance and authorize the Board Chair to sign

Ms. Scott reviewed the requirement of submitting a letter committing to improved outcomes and a commitment to pursuing one or more of specific best practices. Ms. Kreitz made a motion to approve the HHAP 4 Guidance letter as presented and authorize the Chair and the collaborative agency to sign. Ms. Robertson seconded the motion. Ms. Scott, Ms. Mann, Ms. Kreitz and Ms. Robertson voted Aye.

10.0 HHAP 4 (Action Item): Review goals and consider approval of application for HHAP Round 4 funding. Application due November 29, 2022. [HHAP Round 4 FAQ](#)

Once letter of commitment submitted with HHAP 3 funding application, HHAP 4 applications can be submitted by due date of 11/30/2022. Thurmond Consulting (Isaiah Rich-Wimmer) made some suggested changes to our goals to ensure compliance with our commitment. Mr. Rich-Wimmer provided an overview of recommended application approach. Ms. Kreitz made a motion to approve proposed budget with the ~\$17k currently identified for street outreach moved to permanent housing and move forward with the application for HHAP 4. Ms. Scott seconded the motion. Ms. Scott, Ms. Mann, Ms. Kreitz and Ms. Robertson voted Aye.

11.0 HHIP Implementation (Informational Item): Receive update on HHIP implementation with Managed Medi-Cal Plans **Tabled to next meeting**

12.0 HMIS/CES Update (Informational Item) **Tabled to next meeting**



EASTERN SIERRA CONTINUUM OF CARE (CoC) MEETING November 21, 2022, 2:00-3:30 PM

Inyo County Health and Human Services

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13.0 Roundtable

14.0 Future Agenda Items

1. Accounting of Collaborative Applicant planning grants By IMACA (2019, 2020) and Inyo County (2021 and future funding cycles)
2. **Tabled Items from today's meeting**

15.0 Next meeting

16.0 Adjournment



EASTERN SIERRA CONTINUUM OF CARE (CoC)

Inyo County Health and Human Services

1360 N. Main Street, Bishop, CA

February 15, 2023

Mammoth Lakes Housing, Inc.
P.O. Box 260
Mammoth Lakes, CA 93546

Dear Ms. Robertson:

Please accept this letter as confirmation that the Eastern Sierra Continuum of Care has approved an allocation from the Homeless Housing, Assistance and Prevention grant (HHAP rounds 1 and 2) in the amount of \$15,000 to Mammoth Lakes Housing as a capitalized replacement reserve for the Access Apartments project.

Sincerely,

Jennifer Krietz
Board Chair

Proposed allocation of remaining HHAP 1 and 2 balance

V2- 11/21/22

	HHAP 1	HHAP 2	Total
Original Allocation	\$733,546	\$356,764	\$1,090,310
Expended:	\$593,518	\$1,563	\$595,081
Remaining	\$140,028	\$355,201	\$495,229

Activity	Category	\$495,229
Admin costs (7% of remaining balance):	Administrative	-34,666
Replacement Reserve for Access Apartments	Delivery of Permanent Housing	-15,000
Replacement Reserve for Innsbruck (Home Key)	Delivery of Permanent Housing	-15,000
Construction cost overruns on Silver Peaks and Innsbruck and Access Apartments	Delivery of Permanent Housing	-328,338
Youth set-aside (8% of original allocations)	Interim Sheltering	-87,225
Additional Operating Reserve for Valley Apartments	Operating Subsidies	-15,000
Operating Subsidy for Innsbruck (Home Key project)	Operating Subsidies	0
Total		(\$0)

Changes from proposed budget approved by ESCoC Board on 9/19/22:

1. Move \$30,000 from Innsbruck Operating Subsidy to Construction Cost Overruns (Homekey came with \$150,000 for Operating)
2. Encumber \$300,000 of Construction Cost Overruns for Homekey project at Innsbruck

Note: this leaves \$28,108 in Construction Cost Overruns PLUS the eventual proceeds from the sale of the Navigation Center in Bishop.

Table 6. Funding Plans												
Activity to be funded by HHAP-3 (choose from drop down options)	Eligible Use Categories Used to Fund Activity										Total Funds Requested:	Description of Activity
	1. Rapid rehousing	2. Operating subsidies	3. Street outreach	4. Services coordination	5. Systems support	6. Delivery of permanent housing	7. Prevention and diversion	8. Interim sheltering (new and existing)	9. Shelter improvements to lower barriers and increase privacy	10. Administrative (up to 7%)		
Administrative Activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$41,776.78	\$ 41,776.78	HHAP 3 Administration
Outreach and Engagement	\$ -	\$ -	\$ -	\$17,871.55		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,871.55	Costs for outreach services and staffing Training and development of service coordination
Diversion and Homelessness Prevention	\$ -	\$ -	\$ -	\$ 80,000.00	\$ -	\$ -	\$100,000.00	\$ -	\$ -	\$ -	\$ 180,000.00	Delivery of rental assistance for at risk families Staffing for Coordinated Entry and HMIS
Permanent Supportive and Service-Enriched Housing	\$ -	\$ -	\$ -	\$ -	\$ -	\$379,582.84	\$ -	\$ -	\$ -	\$ -	\$ 379,582.84	Hard cost gap funding for Supportive Housing Projects in the early stages of development in the Inyo, Mono, Alpine area.
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
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	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Totals:	\$ -	\$ -	\$ -	\$ 97,871.55	\$ -	\$ 379,582.84	\$ 100,000.00	\$ -	\$ -	\$ 41,776.78	\$ 619,231.17	
Explanation of How the Proposed Use of Funds Will Complement Existing local, state, and federal funds and equitably close the gaps identified in the Local Landscape Analysis												

11/21/22 proposed change to the HHAP 3 budget submitted in August 2022 and pending approval by Cal-ICH:

1. Move \$100,000 from Street Outreach/Outreach and Engagement category to Delivery of Permanent Housing/ Permanent Supportive and Service-Enriched housing category.

Eastern Sierra Continuum of Care (ESCoC)

Branding Key | Color Codes



X=428,Y=65
HEX #5287b4
RGB (82,135,180)
CMYK (54,25,0,29)



X=291,Y=186
HEX #f68a1e
RGB (246,138,30)
CMYK (0,44,88,4)



X=338,Y=277
HEX #679b41
RGB (103,155,65)
CMYK (34,0,58,39)



X=423,Y=417
HEX #050608
RGB (5,6,8)
CMYK (37,25,0,97)



X=351,Y=370
HEX #ffffff
RGB (255,255,255)
CMYK (0,0,0,0)



EASTERN SIERRA
CONTINUUM OF CARE



Gray box added behind the
white-png for reference; white
logo to be used on dark/solid
colors when other color/solid
logos will not work.

FONT:

Poppins

The quick brown fox
jumps over the lazy
dog.

Thin
Thin Italic
Extra-Light
Extra-Light Italic
Light
Light Italic
Regular
Regular Italic
Medium
Medium Italic
Semi-Bold
Semi-Bold Italic
Bold
Bold Italic
Extra-Bold
Extra-Bold Italic
Black
Black Italic

Eastern Sierra Continuum of Care (ESCoC) meeting March 20, 2023

Informational/Discussion Items Summary

4.0 Governance Charter was reviewed by Abt Associates, the assigned HUD Technical Assistance provider in December 2022. Abt Assoc. provided written comments and identified edits and additions that should be made to the charter to comply with HUD requirements. The assigned CoC Governance Charter Workgroup met on March 1, 2023 to review the suggested edits. Next steps: Inyo will resubmit the revised charter to Abt for additional review and schedule an in-person meeting with Abt in late spring to review for final approval.

5.0 Strategic Planning Board retreat: Thurmond Consulting has offered to facilitate a strategic planning retreat with the ESCoC Board to help inform future service activities, grant applications and strategies for continuing to reduce homelessness in Inyo, Mono and Alpine counties. Suggested dates: May 5 or May 18, 2023 from 8am to 1pm. Can do at the county office in Bishop or look at other centralized venue in Mono County.

6.0 HIC/PIT Count Debrief Roundtable discussion regarding count and next steps in finalizing the count. The documents to extrapolate and report the count data were recently issued and Inyo is working with Thurmond Consulting to complete the reports for submission.

8.0 HHAP 3 Contract was executed for HHAP Round 3 funding on January 4, 2023. Funds have been allocated to the County of Inyo as the Collaborative Applicant. Accounting of expenditures will be provided in future quarters (no expenditures submitted to date).

9.0 HHAP 4 Application was submitted November 29, 2022. Since submission, the baseline data was changed to reflect 2022 PIT data. This resulted in us having to make a change to the following goal:

By the end of the performance period, data for CA 530 will show 89 total people experiencing unsheltered homelessness daily, representing 6 people and a 6% decrease from the baseline data. We have added the following justification to the goal narrative:

"We previously had set an ambitious goal of an 18% decrease. However, that decrease was based on the 2020 PIT unsheltered count and not the 2022 PIT data that is required for the baseline. A 6% decrease from the baseline data will actually be a significant decrease from our unsheltered data. Our historical numbers suggest our unsheltered count is around 150-160 persons. Our 2018 PIT Count showed 156 unsheltered persons, and the 2020 PIT count showed 162 unsheltered persons (the 2021 count did not gather unsheltered numbers). The 2022 PIT shows 95 people experiencing unsheltered homelessness due to submission errors at the time. Previously, Inyo Mono Advocates for Community Action, Inc. (IMACA) was responsible for submitting PIT Count data. However, IMACA began closing down while the 2022 PIT Count was still being conducted and could not produce an accurate report. HUD is aware of the issues with last year's count and is working closely with the County to produce an accurate 2023 count."

We received our allocation for HHAP 4. Here is the total HHAP 4 allocation broken down by County and CoC:

Inyo - \$119,726.89

Mono - \$51,133.36

Alpine \$3,741.48

Alpine, Inyo, Mono Counties CoC \$186,099.67

Total HHAP 4 Allocation: \$360,701.40

Now that we have received our allocation, we can decide the details of where round 4 funds will be allocated. (refer to action item establishing committee)

10.0 CA Planning Grant: The 2021 Planning Grant has been transferred from IMACA to Inyo. Inyo has not drawn down the funding, but will provide accounting as the funds are expended in future ESCoC meetings. The 2022 Planning Grant Application was submitted last summer and no funds have been expended for that allocation to date.

11.0 HHIP Implementation: Both plans have provided HHIP agreements which will allow Inyo to draw HHIP funds on behalf of the CoC region wide. Those agreements are expected to go before the Inyo County Board of Supervisors on March 28, 2023.

13.0 HMIS/CES update: Inyo staff will provide an update on HMIS and CES agreements and other activities.

16.0 Next meeting: suggest monthly meeting to allow for time to have timely funding discussions, reporting, and P&P approval.